Skills Training Grants (STG) User Guide

Cancelling an Employer Training Grant (ETG) Agreement

Last Updated: 10 June 2022

- 1. Log into the <u>Skills Training Grants page</u> with your BCeID.
- 2. Scroll down the page to your approved ETG application, then click "Continue."



3. Click "View Agreement." Note: You cannot cancel your agreement if you've already submitted a claim.

Home		
2350036 sdfdsf (start date 2022-05-19)		Claim Status
Claim Reporting		NOT SUBMITTED
Press review and submit claim button to submit your reimbursement claim!		Links
Reimbursement Due: 2022-06-18 Claim	Begin Reimbursement Claim	View Application View Agreement
	Review and submit claim	

4. Click "Cancel Agreement" at the bottom of the page.

View Grant Agreement You may view your grant agreement below by expanding each part.	APPROVED Approved on 2019-01-21
Approval Letter	Links
Schedule A - Grant Services	Reporting
Schedule B - Definitions and General Terms	View Application
If you have cancelled your training and are certain that you will not be submitting a reimburseme claim then please cancel your agreement using the button below. When you cancel your agreement, your file is closed and cannot be reopened. Cancel Agreement	nt

5. Fill out the "Please Give Your Reason [...]" field, then click "Cancel Agreement."

Cancel Agreement	\times
If you cancel your agreement, no grant reimbursement will be claimable or payable for training and your agreement file will be closed.	
Are you sure you want to cancel your grant agreement?	
Please give your reason for rejecting the agreement *	
No, continue with application	ment